
Open Access Mode

The Open Access Mode (OAM) is a perfect option when security is less of a risk and when an administrator is looking for ease of use and to reduce user database management time. The OAM allows an administrator to program access to a group of carts via a facility/organizational category code rather than programming individual card access. When OAM is activated, any credential with an enrolled facility code opens the lock and acts as an administrator.

OAM is compatible with Prox Lock and Keypad with Prox Lock versions. The reset factory settings (clear database) function is not available in OAM.

- If OAM is enabled with stored employee profiles in the lock memory, the facility codes of the stored Employee Profiles will become valid facility codes for OAM
- When or if OAM is disabled, previously enrolled employee profiles will work as they did before OAM was enabled. OAM employee profiles are not stored in the lock memory. When or if OAM is disabled, the facility codes enrolled while OAM was active are deleted from the lock memory

Via Keypad / Card Reader Interface

Enable Open Access Mode

- Press and hold ADMIN for 10 seconds; INFO flashes green 3 times
 - INFO flashes blue while awaiting next step
- Scan Admin Card
 - INFO flashes green 3 times if successful or red 1 time if unsuccessful (indicates that card ID is not enrolled as an administrator on this lock)
 - INFO flashes blue while awaiting next step
- Press and hold USER for 10 seconds; INFO flashes green 3 times
 - INFO flashes blue while awaiting next step
- Press ENTER

OAM has now been enabled. Add and remove facility codes following the same steps as Adding/Removing Admins.

Disable Open Access Mode

Disabling OAM reverts to using the employee profiles in the database.

- Press and hold ADMIN for 10 seconds; INFO flashes green 3 times
 - INFO flashes blue while awaiting next step
- Scan any card with an enrolled facility code
 - INFO flashes green 3 times if successful or red 1 time if unsuccessful (indicates that facility code is not enrolled on this lock)
 - INFO flashes blue while awaiting next step
- Press and hold USER for 10 seconds; INFO flashes green 3 times
 - INFO flashes blue while awaiting next step
- Press ENTER

OAM has now been disabled.

Via Software

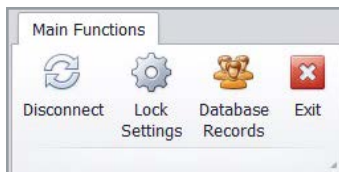
Enable Open Access Mode

- Plug in micro-USB cable to lock power board
- Launch Solaire Keyless Lock software
- Click Connect

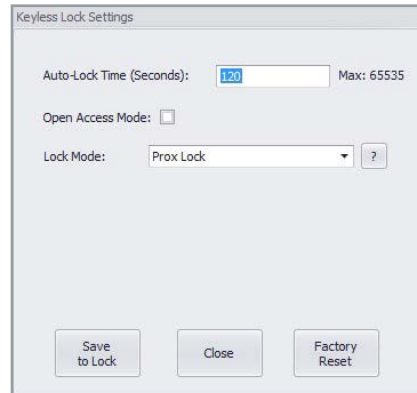


If connection is successful, Connect will change to Disconnect. You will also see the unit ID number, power firmware version, and UI firmware version text boxes populate

- Click Lock Settings



- The Keyless Lock Settings window launches

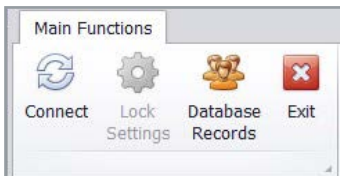


- Check the Open Access Mode box to enable OAM, uncheck to disable OAM
- Click Save to Lock

Managing Facility Codes with Lock Access

Connecting to a lock unit allows the database manager to read the credential facility code provided through the card reader.

- Plug in micro-USB cable to lock power board
- Launch Solaire Keyless Lock software
- Click Connect



- If connection is successful, Connect will change to Disconnect. You will also see the unit ID number, power firmware version, and UI firmware version text boxes populate
- Click Database Records to access the database editing tab
 - If you have an existing database (spreadsheet), open it
 - If you don't have an existing database, use the spreadsheet template that auto-loads

Columns A - C:

- Not applicable in OAM

Columns D:

- Admin is the only valid selection in OAM
- If User is selected, it will automatically be changed to Admin when Save Users to Lock is clicked

Columns E:

- Enter facility/organizational code (code must be between 0 and 255)
- Facility codes are displayed upon credential read

Facility Code:

Card Number:

- Facility codes may also be found in existing facility badging database

Columns F:

- Not applicable in OAM

Columns G:

- Not applicable in OAM

Columns H and up:

- Select which locks each facility code will have access to
- Enter the lock unit ID number for each of the locks that will be managed by this database into cells H2, I2, J2, etc. The lock unit ID for each lock can be determined by connecting the lock with the software
- Designate facility code access by inputting 1 into the cell at the intersection of the employee profile row and the lock column
- Once you have completed adding Facility codes to the database, save a copy of the database to your hard drive or network before continuing

| | A | B | C | D | E | F | G | H | I | J | K | L | M |
|---|---------------|-------|-------------|-------|----------|-------------|-----|--------------|--------|--------|---|---|---|
| 1 | Employee Name | | | User | OA | | | Lock Unit ID | | | | | |
| 2 | Last | First | Employee ID | Admin | Facility | Card Number | PIN | 000001 | 000002 | 000003 | | | |
| 3 | | | | Admin | 143 | NA | | 1 | 1 | 1 | | | |
| 4 | | | | Admin | 100 | NA | | 1 | | | | | |
| 5 | | | | | | | | | | | | | |

Example of Database

InnerSpace

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Solaire Medical | P.O. Box 2808 | Grand Rapids, Michigan 49501
888-435-2256 phone | 616-743-5944 fax | solairemedical.com



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