

The InterConnect lock system features an easy-to-follow interface. Using the keypad, follow the prompts to set up and update your lock information.

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Overview

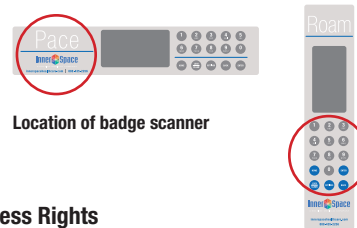
The lock system stores up to 9,800 individual users and administrator codes per fleet at each facility within a healthcare system.

InnerSpace carts feature access control RFID from industry-leader HID and read both iClass (13.56 MHz) and Proximity (125 kHz) frequencies in any format. iClass and Proximity badges are compatible with our products.

To order RFID cards, call InnerSpace Customer Service at 888-435-2256.

Access Types

- PIN – enter 4-digit PIN code
- Badge – Scan a badge
- PIN or Badge – Scan a badge or enter a 4-digit PIN code
- PIN and Badge – Scan a badge and enter a 4-digit PIN code



Access Rights

- Administrators have access rights and can add and remove user and administrator profiles; users have access only.
- User and administrator profiles contain card information and/or a PIN. Each profile identifies access type and credentials.

Response to Power or Battery Failure

- The lock's non-volatile memory retains access information and settings in the event of a power failure.
- Every InnerSpace electronic lock is equipped with a key override for emergency access or access in the event of battery failure.

Warranty

InnerSpace InterConnect locks are warranted to the original purchaser to be free from defects in material and workmanship for one (1) year from the date of purchase.

Settings

Settings can be accessed by the administrator. The default administrator PIN is 5143.

To start, enter credentials (PIN, badge, PIN or badge, and PIN and badge)

Select Settings

Settings display has four options:

- Select Lock to view information about the system, create or edit the cart name and location, set lockout duration and attempts, and set auto-lock time
- Select User to add, modify, and remove users and admins, and establish the type of access you are granting users and admins
- Select Wi-Fi to connect to your Wi-Fi network, view network status, and establish syncing to the cloud
- Select Access to define access to individual lock latches

A few things to keep in mind about the keypad:

- You can select the Settings button on the keypad's menu at any time to return to the Settings home screen, or select Home to exit the Settings menu.
- The screen becomes inactive after 5 seconds.
- Select 0 for a space for text entry fields.
- Select 0 for special characters when entering in a Wi-Fi password.
- To enter a number, tap through the letters on the keypad until you get to the number. EX: To enter 2, tap A B C 2.

Lock

Select (1) from Settings menu to access Lock

(1) Lock (2) User (3) Wi-fi (4) Access
SELECT NUMBER OR BACK 45%

Select (1) to access the Information menu

(1) Information (2) Setup	→	(1) Name (2) Location (3) About (4) Cycle Count
SELECT NUMBER OR BACK 45%		SELECT NUMBER OR BACK 45%

- (1) Name: create or edit name of lock, and select enter to save
- (2) Location: create or edit location of lock, and select enter to save
- (3) About: view serial number and firmware version
- (4) Cycle Count: view number of times the lock has powered up

Select (2) to access the Setup menu

(1) Information (2) Setup	→	(1) Auto Lock (2) Lockout
SELECT NUMBER OR BACK 45%		SELECT NUMBER OR BACK 45%

(1) Auto Lock: edit time, and select enter to save.
Enter time in seconds

(1) Auto Lock (2) Lockout	→	(1) Edit Time Duration (seconds): XXX
SELECT NUMBER OR BACK 45%		SELECT NUMBER OR BACK 45%
		NEW SETTING (seconds): XXX
		SELECT ENTER TO SAVE 45%

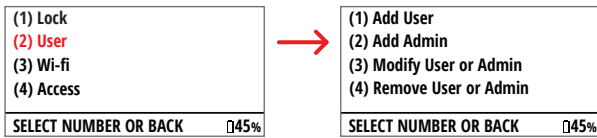
(2) Lockout: turn lockout on or off, and enter duration time and number of attempts before lockout. Select enter to save.
Enter time in seconds

(1) Auto Lock (2) Lockout	→	(1) Turn Lockout on Lockout OFF
SELECT NUMBER OR BACK 45%		SELECT NUMBER OR BACK 45%
		Duration (seconds): XXX
		SELECT ENTER TO CONTINUE 45%
		Attempts: XX
		SELECT ENTER TO SAVE 45%

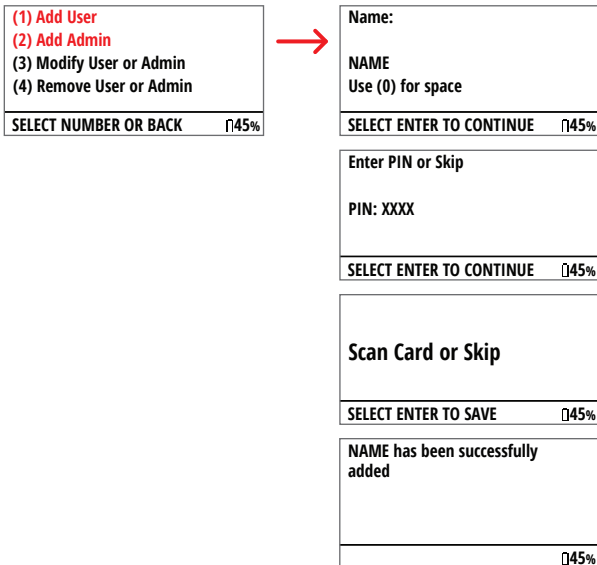
User

These instructions reference all access types, but some screens may look different depending on whether you've been assigned PIN only, Badge only, PIN or badge, or PIN and badge. Follow the prompts on your lock display for user setup.

Select (2) from Settings menu to access User

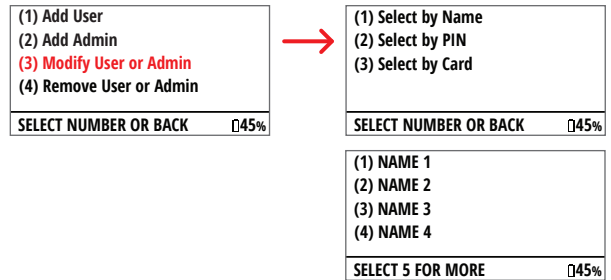


(1) Add User or (2) Add Admin: Enter the user or admin's name, PIN (optional), scan user or admin's RFID card (optional), and select enter to save

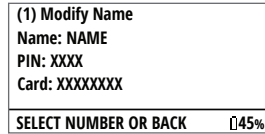


(3) Modify User or Admin:

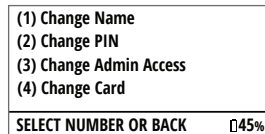
Select by (1) Name, (2) PIN, or (3) Card (badge). Select 5 to view additional names



Select (1) to Modify User



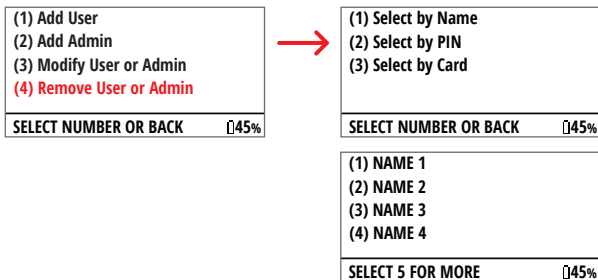
Select (1) to Change Name, (2) Change PIN, (3) Change Admin Access, or (4) Change Card (badge)



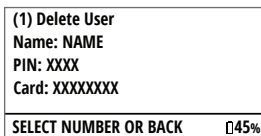
User (continued)

(4) Remove User or Admin:

Select by (1) Name, (2) PIN, or (3) Card (badge). Select 5 to view additional names



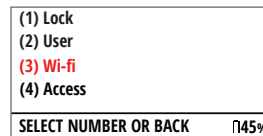
Select (1) to Delete user or admin



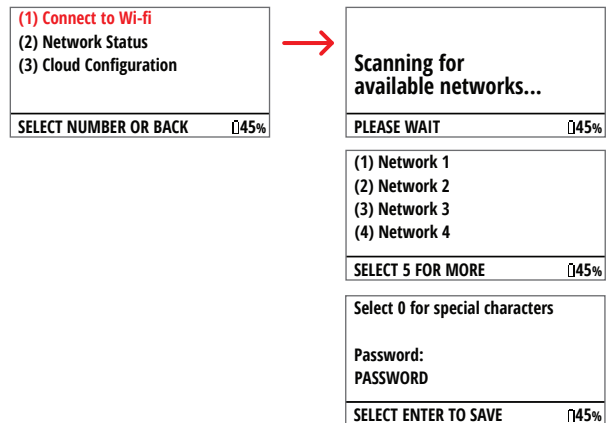
Wi-Fi

InterConnect locks can be connected to Wi-Fi to access the subscription-based Smart Solutions platform, which allows administrators to manage InterConnect locks remotely via computer. Call Customer Service at 888-435-2256 for subscription information.

Select (3) from Settings menu to access Wi-Fi



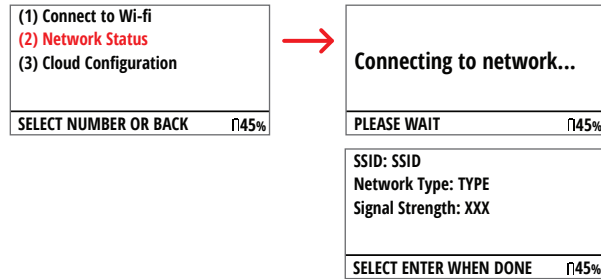
Select (1) to Connect to Wi-Fi



The system scans for and displays available networks. Select 5 to view more networks.

To access the network, select the desired network, enter password, and select enter to continue. Use the 0 key for special characters when entering a password (available special characters are 0!@#\$\$%^&*()~`'_- =[]{}!:"<>?./)

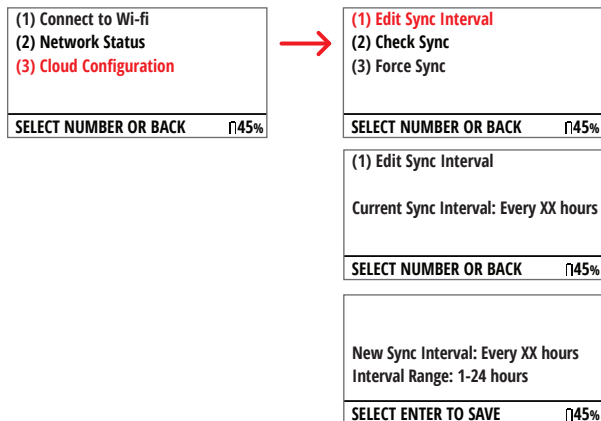
Select (2) for Network Status



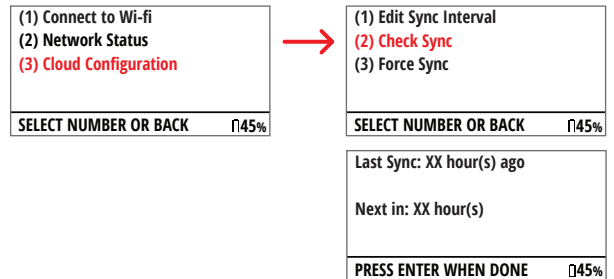
InterConnect system connects to and identifies the paired network. Select enter after viewing information

Select (3) for Cloud Configuration

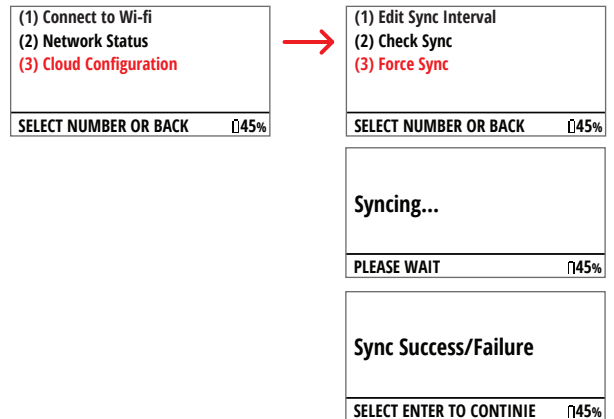
(1) Edit Sync Interval: Update interval to sync lock system to the cloud, and select enter to save. Anywhere from a 1- to 24-hour interval can be selected



(2) Check Sync: Last sync information displayed. Select enter after viewing information



(3) Force Sync: Lock system syncs to the cloud and displays successful or failed sync. Select enter to continue

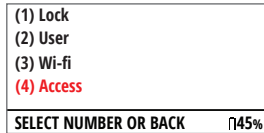


(4) View Pairing Code: A pairing code will display when successfully connected to Wi-Fi. You will need this pairing code when you connect to Smart Solutions.

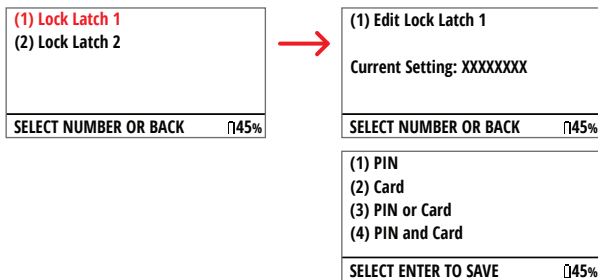


Access

Select (4) from Settings menu for Access



Select the lock latch you're assigning access type to. A Pace cart will have 1 lock latch, a Roam cart could have 1 or 2 lock latches depending on the number of doors.



The current setting is displayed on the screen. Select (1) to edit
Select new access type by selecting option from menu: (1) PIN, (2) Card (badge), (3) PIN or card (badge), or (4) PIN and card (badge)

Unlocking the Cart

The InterConnect home screen displays the cart name and location that was entered during lock setup.

To start, enter credentials (PIN, badge, PIN or badge, and PIN and badge)

If login was successful, an Access Granted message will display and the cart doors/drawers will unlock

If access was denied, one of 2 messages will be displayed:

- Unknown User will display if your user profile has not been set up
- Not Authorized will display if your profile has been set up, but you do not have permission to access this cart

Set Lock

Press LOCK/CLEAR button at any time to move all lock latches to their locked position

Resetting Factory Settings

The reset function clears all user data from the lock as well as audit records, lock preferences, network configuration, and device serial number. Please contact an InnerSpace service technician at 888-435-2256 before resetting factory settings.

Reset factory settings

Disconnect the power by removing a battery from the battery pack and wait at least 10 seconds. At the same time, press and hold HOME and SETTINGS while returning the battery to the battery pack

Replacing Batteries

InterConnect locks are powered with 8 C-cell batteries, which are included with InterConnect and InterConnect Plus locks on Pace and Roam carts.

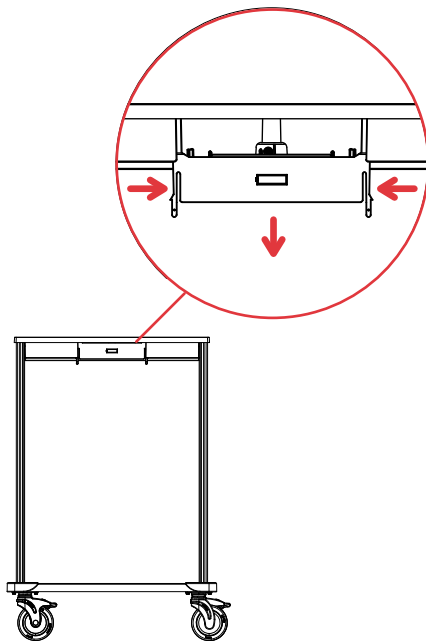
For Pace Carts

To replace batteries, you'll need:

- 8 C-cell batteries (alkaline recommended)

Replacement instructions:

- Locate the battery door on the back of the cart
- Push in the battery door tabs until loose, and then slide door down
- Lift up and remove the battery pack from the cart
- Replace batteries, and then put the battery pack into the cart
- Slide the battery door up until it clicks into place



For Roam Carts

To replace batteries, you'll need:

- 8 C-cell batteries (alkaline recommended)
- Phillips-head screwdriver

Replacement instructions:

- Locate lock module
- For Roam 3 and Roam 4 carts: Battery pack will be in the lock module on the right (when facing cart) if both lock modules have electronic locks
- Remove screws
- Slide and lift out lock module
- Remove battery holder
- Replace batteries in battery holder
- Reattach lock module

